

# EXPRESS PAY SYSTEM

Quick user guide to register cash  
or check sales with tax (Cash Chk)

## HYPERCOM T7



### OBJECTIVE

Provide clear and simple instructions to perform the functions and operations that your business needs through the Express Pay System terminal to register cash or check sales with tax. And to provide the most advanced technology of modern banking and the best of services to our customers.

## TO PROCESS A CASH OR CHECK SALE WITH TAX (Cash Chk)

\*If the Express Pay System terminal calculates taxes, enter the total amount of the sale with tax and press **ENTER**. When the terminal processes the transaction, the printed receipt will indicate the amount of individual taxes and the IVU Loto number.

ACTION	SCREEN	OBSERVATIONS
Press number <b>3</b> ( <i>OTHERS</i> ) to process a cash or check transaction with tax ( <i>CASH CHK</i> ).	(Date) (Terminal No.) 1-ATH 2-EBT 3-OTHERS	The terminal is ready to process a transaction.
Press number <b>2</b> ( <i>CASH CHK</i> ).	1-P PAID 2-CASH CHK	
Press number <b>1</b> ( <i>CASH</i> ).	(Date) (Terminal No.) 1-CASH	
Enter the amount of the sale without tax and press <b>ENTER</b> .	CASH CHK      CASH AMOUNT          \$0.00	<b>*See note above.</b> In case of error in amount, press <b>CLEAR</b> and enter the correct amount.
Enter the amount of state tax and press <b>ENTER</b> .	CASH CHK      CASH STATE TAX      \$0.00	If state tax doesn't apply, press number <b>0</b> and <b>ENTER</b> .
Enter the amount of <i>municipal tax</i> and press <b>ENTER</b> .	CASH CHK      CASH MUN. TAX              \$0.00	If municipal tax doesn't apply, press number <b>0</b> and <b>ENTER</b> .
Verify that the amount is correct and press <b>ENTER</b> .	CASH CHK      CASH TIP AMOUNT          \$0.00	
Press <b>ENTER</b> if the amount is correct or <b>CLEAR</b> if it is not correct.	TOTAL              \$0.00 CORRECT?      YES OR NO	
	CASH CHK      CASH APPROVAL      000000	The system prints the Merchant receipt.

### SERVICE DIRECTORY

	Puerto Rico Metro Area	Outside Metro Area
Technical Support	787 751-1401	1-800-981-9401